

# **PASCOAG FIRE DISTRICT**

## **TUESDAY APRIL 8, 2014 MEETING MINUTES**

**Present: Chairman David Carpenter, Vice Chairman Robert Keable, Secretary Carrie Meinville, Commissioner Michael Colonair and Commissioner David Shaw.**

**Guest: Attorney Jeff Kastle**

**1. The meeting opened at 7:00 pm with the pledge of Allegiance.**

**2. A motion was made by Vice Chairman Keable to go into executive session pursuant to RIGL 42-46-5(a)1 to discuss matters of personnel and pursuant to RIGL 42-46-5(a)2 to discuss legal matters of the district. A 2nd was heard from Secretary Meinville. All members were in favor of the motion. Edward Blanchard was duly notified in writing on April 2, 2014 that his job performance, character, physical or mental health will be discussed and he given the choice of open or executive session.**

**At 7:45 pm the board returned from executive session and a motion was made by Vice Chairman Keable to reconvene into open session. A 2nd was heard from Secretary Meinville. Chairman Carpenter stated that a vote was taken in executive session to terminate Edward Blanchard, all members voted in favor of the motion. A motion was**

**made by Vice Chairman Keable to seal the minutes of the executive session meeting. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.**

**3. A motion was made by Vice Chairman Keable to approve the minutes of the March 11, 2014 meeting. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.**

**4. A motion was made by Commissioner Colonair to accept the Chief's Fire & Rescue reports. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion. Chairman Carpenter stated that the Chief received a fax from New England Fire Equipment that stated the pump on Tower 4 did not pass the water flow test and would need to be repaired at the cost of \$8,745.04.**

**5. A motion was made from Vice Chairman Keable to approve the bills payable in the amounts of \$31,734.75 for administrative bills, \$7077.19 for Fire & Rescue bills, \$24,768.39 in manual checks and \$8,745.04 to repair the pump on Tower 4. A 2nd was heard from Commissioner Colonair to approve all bills payable except he would like to recuse himself from the Carter Bros. heating oil bill. All members were in favor of the motion.**

**6. A motion was made from Commissioner Colonair to accept the financial statements as presented. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.**

**7. Sub Committee reports:**

**a. Commissioner Shaw stated that because the Howard Ave station will need roof repairs he recommends we hold off on putting the Security system out for bid. Vice Chairman Keable made that a motion and Commissioner Colonair 2nd the motion. All members were in favor of the motion.**

**b. Commissioner Colonair stated that he received a proposal of \$19,500 to replace the roof at the Howard Ave station, but instead suggested that the board table for 30 days getting more proposals until we see if the leak can be patched and hold off on replacement until we can budget for it.**

**c. Commissioner Colonair reported that the light fixture at the Main Street station is all set and that it should only cost a few hundred dollars to replace the blinds. A motion was made by Commissioner Colonair to approve up to \$300 to replace the blinds at the main street station. Secretary Meinville 2nd that motion. All members were in favor of the motion.**

**8. Discussed the Explorer/Jr. Fire Fighting program. A motion was**

made by Commissioner Colonair to continue the program another month and Lieutenant Peck is to put together a program and report to the board next month. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

9. Chairman Carpenter stated that the Forestry truck is currently over weight approximately 1500lbs and the springs we currently have on the truck should be changed or weight should be removed from the vehicle. A motion was made by Vice Chairman Keable to have the vehicle committee get pricing on a fix for Forestry 4 and report back next month. A 2nd was heard from Commissioner Meinville. All members were in favor of the motion.

10. Correspondence – A motion was made by Vice Chairman Keable to file the letter received from Jason LeMaire. A 2nd was heard from Commissioner Shaw. All members are in favor of the motion.

11. Public comment:

a. Bruce Rylah asked why Butch Carter has been driving the Jeep around town

24/7. Chairman Carpenter stated that the Chief has given him permission to use the vehicle because he is in town during the day to respond to fires.

b. Bruce Rylah asked what the savings for having a volunteer chief is. What are we saving for salary, health insurance, and benefits? The treasurer will have that figure for next month.

**c. Kevin Stockwell asked if the building committee could take a look around the Main Street station because the building could use some maintenance.**

**10. A motion was made by Commissioner Shaw to adjourn at 8:50 and a 2nd was heard from Vice Chairman Keable. All members were in favor of the motion.**

**Respectfully submitted**

<b>Laurie McCutcheon</b>	<b>Carrie Meinville</b>
<b>Treasurer</b>	<b>Commission Secretary</b>